



How we are making ArtShed Classes “Covid-19 Secure” – Adult Classes in the ArtShed Cabin

We are pleased to say that we will be running adult art classes in the ArtShed Cabin on London Road, St Albans from September 2020. However, in order to operate safely and in line with the current Government guidelines we have had to introduce some restrictions and additional measures.

1. Class sizes

Our adult art classes of just 6 students allows for a degree of social distancing when seated in the Cabin.

2. General Precautions

The Government has set out a hierarchy of measures that it believes will reduce the risk of transmission of coronavirus (COVID-19) in educational and childcare settings. These are as follows:

- Avoiding contact with those who are unwell or have symptoms
- Washing hands frequently
- Emphasize sneeze control – catch it, bin it, kill it
- Clean contact surfaces frequently
- Minimize contact & mixing – social distancing

The Government guidance can be found here: <https://bit.ly/30ZGCIW>

We have set out below how ArtShed will implement this hierarchy in the operation of our adult classes at The ArtShed on London Road, St Albans.

Above all else we ask that:

- You do not attend an ArtShed class if you or anyone you are in contact with is showing symptoms of COVID-19.
- While the Government has currently paused “shielding” of vulnerable people you may wish to consider if you should attend if:
 - You were shielding (i.e. clinically extremely vulnerable*)
 - You are clinically vulnerable* or live with someone who has been shielding – this is because it will not be possible to guarantee that 2m social distancing is maintained at all times.

*The Government distinguishes between those that are “Clinically Extremely Vulnerable” (e.g. that have serious underlying health conditions) and those that are “Clinically Vulnerable” (e.g. pregnant women). More information can be found here: <https://bit.ly/3fbgwYq>

3. Getting to and from ArtShed

- Please if possible avoid public transport and use your own transport – car, bike or walking – to get to and from the classes.
- Please park on the drive as usual.
- Please exercise care at all times as London Road is very busy and the pavement outside is also a cycle path.

4. The Classes

Class Numbers:

- As per our booking restrictions classes will be limited to 6 students.
- There will be 1 teacher assigned to the class.

The Space:

- Classes will be taught in the ArtShed Cabin and students will be seated at a 1m+ distance from each other.



- Students will be allocated their own seat in the Cabin for the duration of the class.
- We will have simplified the areas as much as possible for ease of cleaning and removed difficult to clean or unnecessary items.
- The big benefit of our ArtShed venue is the access to the well-ventilated outdoors and we will aim to keep the Cabin well ventilated as much as possible.
- We will be monitoring “pinch-points” and will be restricting access to confined spaces.

The Activity:

- All our projects are done individually, sitting down at tables.
- Students will use their own art materials and kit.

Toilets & Personal Hygiene:

- Personal hygiene will be emphasized and our procedures explained at the start of the class. Painting activities require regular hand-washing anyway. However, it is assumed that adult students will:
 - Clean their hands at regular points, including using the hand sanitizer provided on arrival.
 - Wash their hands for 20 seconds after going to the toilet and then dry them using paper towels. Paper towels will be disposed of in the bin.
 - Maintain social distancing when using the toilet!
 - The toilet will be regularly cleaned and after any accidental mess or spillage as required.
 - Sneeze into a tissue or elbow, bin the tissue and wash hands afterwards – “catch it, bin it, kill it”
- PPE (Personal Protective Equipment) is not required
 - Facemasks are not required but may be worn if the individual so chooses.
 - PPE will be available to any member of staff who has to attend a student who develops symptoms of COVID-19 whilst attending the class and is not able to maintain a distance of 2m.

Cleaning the Class Space:

- The classroom space will be regularly cleaned and thoroughly cleaned between classes/other activities (i.e. between groups).
- Contact surfaces will be washed between classes including:
 - Art kits – paintbrushes, rubbers, stencils, pencils and pens
 - Aprons – will be washed
 - Tables & chairs/other surfaces will be wiped down with a detergent
 - As set out above, toilets and any other regularly used areas will be washed thoroughly.

5. If there is a suspected case of Covid-19 during a class.

- If someone becomes unwell and displays any of the symptoms of coronavirus during one of our classes we will:
 - Arrange for the person to go home immediately.
 - Isolate the person in a separate ventilated space away from the group until they can go home. We have set aside an area for this.
 - Clean anything the person has had contact with thoroughly.
 - The person displaying symptoms should then self-isolate for 10 days and arrange to be tested to see if they have COVID-19.
- In the event of a positive test for COVID-19 all people attending the class would be alerted in order to allow everyone in attendance to seek a test for COVID-19 and follow government procedure until cleared. Government advice can be found here: <https://bit.ly/2BUyZe7>

5. Regular Review

- We will be carrying out staff training in preparation for running classes and will be regularly reviewing procedures with a view to monitoring effectiveness and if need be making improvements.

1st September 2020