



23rd March 2020

Re: The Coronavirus Situation

Dear Parents/Guardians,

We hope you and your families are all well.

As you will undoubtedly be aware, the Coronavirus situation is affecting many businesses and we are no exception.

With the closure of schools on Friday 20th March and the government's recommendations to practice 'social distancing' we have been forced to cancel all ArtShed activities for the foreseeable future.

We are very aware that many of you will have unfulfilled bookings with us and that these will be very difficult times, not just for ArtShed, but for everyone.

In order to help us weather the storm, we have made the following decisions with regards to cancelled bookings:

- **After-school clubs Spring Term 2020** – we are unable to offer refunds or credit for classes cancelled this term.
- **Re-booking After-school clubs for the Summer Term 2020** – it is looking increasingly likely that only a few or no classes at all will run next term. Any bookings already made will either go towards any classes that run next term or be converted to 100% credit for classes in the Autumn Term 2020.
- **Holiday Camps** – our Easter Camps will no longer be running and any bookings already made will be converted to 100% account credit for use on future bookings with us.
- **Parties** – in the event that we have to cancel or postpone a party due to the Coronavirus situation we will issue a 100% credit for the deposit paid.

We will be monitoring the situation daily and will provide updates as necessary. In the meantime we thank you for your understanding and kind support in this time – we are very grateful to everyone who has written in expressing their support.

On a more positive note, we are hoping to develop some online activities to stave off any cabin fever so please watch this space!

Many thanks and kind regards,

ArtShed.